



## **IDAHO PUBLIC CHARTER SCHOOL COMMISSION**

*304 North 8th Street, Room 242 • P.O. Box 83720 • Boise, ID 83720-037*

*208-332-1561 • Fax: 208-334-2632*

*e-mail: [charter@osbe.idaho.gov](mailto:charter@osbe.idaho.gov)*

# **PUBLIC CHARTER SCHOOL COMMISSION REGULAR MEETING**

June 9, 2016

700 W. Jefferson Street, Boise, Idaho  
Idaho State Capitol Building, East Wing 41

## **AGENDA**

**Thursday, June 9, 2016 – 700 W. Jefferson Street, Capitol EW 41, 9:00 a.m.**

### **A. COMMISSION WORK**

1. Agenda Review / Approval
2. Minutes Review / Approval

### **B. CONSIDERATION OF FISCAL LETTERS OF CONCERN**

1. Blackfoot Charter Community Learning Center
2. Syringa Mountain School
3. The Village Charter School

### **C. CHARTER SCHOOL PRE-OPENING UPDATE**

1. Alturas International Academy

### **D. CONSIDERATION OF PROPOSED CHARTER OR PERFORMANCE CERTIFICATE AMMENDMENTS**

1. Alturas International Academy

### **E. OTHER**

1. PCSC Education: Renewal Hearing Process
2. PCSC Officer Elections

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during the Open Forum, please contact the SBOE office at 334-2270 or PCSC staff before the meeting opens. While the PCSC attempts to address items in the listed order, some items may be addressed by the PCSC prior to or after the order listed.

1. Agenda Approval

Does the Public Charter School Commission (PCSC) have any changes or additions to the agenda?

**COMMISSION ACTION**

A motion to approve the agenda as submitted.

2. Minutes Approval

Does the PCSC have any changes or additions to the meeting minutes from April 14, 2016?

**COMMISSION ACTION**

A motion to approve the meeting minutes from April 14, 2016, as submitted.

3. **Calendar**

The PCSC has requested that the date of the August regular meeting be moved to accommodate scheduling conflicts.

**COMMISSION ACTION**

A motion to move the PCSC's August regular meeting date from August 11, 2016, to August 9<sup>th</sup>, 2016.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_



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# DRAFT MEETING MINUTES PUBLIC CHARTER SCHOOL COMMISSION REGULAR MEETING

Thursday, April 14, 2016, 9:00 a.m. – 640 W State Street, 3<sup>rd</sup> Floor, Board Room

The meeting was called to order by Chairman Reed at 9:01 a.m.

The following Commissioners were in attendance:

Alan Reed – In Person  
Gayle O'Donahue – In Person  
Evan Frasure – In Person  
Brian Scigliano – In Person  
Gayann DeMordaunt – In Person  
Wanda Quinn – In Person

Commissioner Kelly Murphey was absent.

## A. COMMISSION WORK

Chairman Reed inquired whether there were any amendments to the agenda.

**M/S (Quinn/O'Donahue):** To approve the agenda as presented. *The motion passed unanimously.*

Chairman Reed inquired whether there was any discussion regarding the draft minutes.

**M/S (O'Donahue/Quinn):** To approve the meeting minutes from February 11, 2016, as submitted. *The motion passed unanimously.*

Commissioner DeMordaunt joined the meeting.

## B. OTHER

### 1. Legislative Update

Kirsten Pochop, Charter Schools Program Manager, summarized several charter-school related bills that passed during the 2016 legislative session.

## **2. PCSC Workshop: Charter Renewal Process**

PCSC Director Tamara Baysinger provided a review of the charter renewal process, including: steps taken over past years to prepare schools for the process; recent pre-renewal orientation provided to schools; and overview of the upcoming year, including opportunities for schools to contribute additional performance data and address outstanding concerns.

The PCSC discussed details of the renewal process and the importance of ensuring that legislators and stakeholders are familiar with the process.

## **2. Executive Session**

**M/S (Quinn/DeMordaunt):** To go into executive session pursuant to Idaho Code §74-206(d) to consider records that are exempt from disclosure.

A roll call vote was taken.

*The motion passed unanimously.*

**M/S (Frasure/DeMordaunt):** To move back into open session. *The motion passed unanimously.*

**M/S (Frasure/DeMordaunt):** To adjourn the meeting. *The motion passed unanimously.*

The meeting was adjourned at 2:45 p.m.

**SUBJECT**

Consideration of Letters of Fiscal Concern

**APPLICABLE STATUTE, RULE, OR POLICY**

I.C. §33-5209(C)  
PCSC Policy Section IV

**BACKGROUND**

As a charter school authorizer, the PCSC is charged with protecting the interests of students and taxpayers, as well as the autonomy of charter school boards. Each school's board has always retained the autonomy to manage its finances as it sees fit. The PCSC must now consider how the outcome of each school's management decisions may impact taxpayers and the larger charter and traditional school communities, seeking to minimize any negative impact.

Pursuant to I.C. §33-5209(C)(3), if the PCSC "has reason to believe that a public charter school cannot remain fiscally sound for the remainder of its certificate term, it shall provide the state department of education with written notification of such concern." Upon receipt of this notification, the SDE will modify the school's payment schedule such that the payments are equal, rather than weighted toward the beginning of the school year, thereby protecting taxpayer interests in the event of a mid-year closure.

PCSC policy defines fiscal soundness as "the ability to maintain positive cash flow and positive year-end balances while servicing all obligations, without relying on revenues intended for use in future fiscal years to cover current-year operating expenditures."

**DISCUSSION**

Three schools authorized by the PCSC presently warrant consideration for issuance of a letter of fiscal concern:

- Blackfoot Charter Community Learning Center
- Syringa Mountain School
- The Village Charter School

These materials include a fiscal status summary, cash flow projection, and FY15 financial performance framework outcomes for each school listed above.

**IMPACT**

Issuance of a letter of fiscal concern does not impact the amount of funding received by a school. Rather, it results in modification of a school's payment schedule such that the payments are equal throughout the year, rather than frontloaded toward the beginning of the school year.

**June 9, 2016**

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**STAFF COMMENTS AND RECOMMENDATIONS**

Staff recommends that letters of fiscal concern be issued to the SDE regarding Blackfoot Charter Community Learning Center, Syringa Mountain School, and The Village Charter School. Additionally, staff recommends that the schools be directed to provide enrollment updates at the beginning of the 2016-17 school year.

**COMMISSION ACTION**

A motion to issue a fiscal letter of concern regarding Blackfoot Charter Community Learning Center and direct the school to provide the PCSC with a 2016-17 enrollment update by September 1, 2016.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

AND

A motion to issue a fiscal letter of concern regarding Syringa Mountain School and direct the school to provide the PCSC with a 2016-17 enrollment update by September 1, 2016.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

AND

A motion to issue a fiscal letter of concern regarding The Village Charter School and direct the school to provide the PCSC with a 2016-17 enrollment update by September 1, 2016.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

# **BLACKFOOT CHARTER COMMUNITY LEARNING CENTER: FISCAL STATUS SUMMARY**

## **Background**

Blackfoot Charter Community Learning Center (BCCLC) is a public charter school authorized by the Public Charter School Commission (PCSC). Located in Blackfoot, BCCLC serves students in grades K-8 and recently completed its sixteenth year of operation.

In April 2015, the PCSC approved BCCLC's request to expand into middle school grades and add an additional classroom in each elementary grade. BCCLC's enrollment during the 2014-15 school year was 338. According to the SDE, the school's most recent midterm enrollment was 501 students.

## **Financial Accountability Designation**

BCCLC received a "critical" accountability designation on the financial section of its most recent annual performance report. The school failed to meet the standard on two of the four near-term financial measures, and all four sustainability measures.

## **Revenue and Expenditures**

BCCLC received \$1,321,923 in general state funding for FY15. Expenses totaled \$2,389,255. The net loss totaled \$1,059,035. The financing of \$994,187 for the purchase of additional real estate assisted with covering the shortfall during FY15.

For FY16, BCCLC received \$2,118,765 in general funds from the SDE. On March 31, 2016, BCCLC reported \$1,857,905 in expenses. BCCLC's 3<sup>rd</sup> quarter reporting further indicates that the school obtained a \$158,000 bank loan to help offset a shortfall. According to projections submitted by BCCLC, PCSC staff estimates a FY16 net loss of \$197,000. PCSC staff cash flow projections for May-July, based on provided figures, has been prepared and attached for review.

In an effort to stabilize the school's financial position, BCCLC has applied for a consolidation loan and an additional line of credit with Wells Fargo Bank. No approval or denial decision has yet been received. Zion's Bank recently denied a similar request.

## **Additional Information**

BCCLC is responsible for a significant amount of debt. The school's independent auditor for FY15 listed the following notes payable held by BCCLC:

- USDA-Real Estate \$ 427,071
- Bank of Idaho-Real Estate \$ 204,910

• Bank of Idaho-Equipment	\$ 20,330
• Bank of Idaho-Chattel Paper, A/R, Other	\$ 23,000
• Bank of Idaho-Deed of Trust	\$ 225,414
• Bank of Commerce-Real Estate	\$ 608,477
• Bank of Commerce	\$ 60,350
• Bank of Commerce	<u>\$ 80,000</u>
	\$1,649,553

The audit indicates annual loan obligations of approximately \$230,000.

BCCLC was recently notified by the Division of Building Safety that certain renovations must be completed at the middle school location before the facility opens for classes next fall. Prior renovations have already experienced significant cost overruns; BCCLC's 3<sup>rd</sup> quarter reporting indicate maintenance-related costs of approximately \$180,000 during FY16. The additional renovations, estimated at \$140,000, are included in the school's FY17 draft budget.

BCCLC experienced a significant growth in student enrollment for the 2015-16 school year. Despite the resulting increase of \$796,842 in state funding, the school's financial condition has declined. Based on figures provided by BCCLC, PCSC staff projects the school will face a cash flow shortage of approximately \$55,000 in July 2016.

BCCLC anticipates further growth of 80 new students in FY17, and a corresponding revenue increase of approximately \$500,000. Despite this, BCCLC's FY17 budget anticipates additional losses.

Three-year projections provided by BCCLC show improved financial stability during FY18 and FY19. However, the school's high debt load and trend of increasing expense obligations may undermine their financial future.



INDICATOR 1: NEAR-TERM MEASURES				
Measure 1a Current Ratio	<p><b>Current Ratio: Current Assets divided by Current Liabilities</b></p> <p><b>Meets Standard:</b> Current Ratio is greater than or equal to 1.1 OR Current Ratio is between 1.0 and 1.1 and one-year trend is positive (current year ratio is higher than last year's). <i>Note: For schools in their first or second year of operation, the current ratio must be greater than or equal to 1.1.</i></p> <p><b>Does Not Meet Standard:</b> Current Ratio is between 0.9 and 1.0 or equals 1.0 OR Current Ratio is between 1.0 and 1.1 and one-year trend is negative.</p> <p><b>Falls Far Below Standard:</b> Current ratio is less than or equal to 0.9.</p>	Result	Points Possible	Points Earned
		Current Ratio is:		
			50	
			10	
		0.47	0	0.00
				0.00
Notes				
Measure 1b Unrestricted Days Cash	<p><b>Unrestricted Days Cash: Unrestricted Cash divided by (Total Expenses minus Depreciation Expense / 365)</b></p> <p><b>Meets Standard:</b> 60 Days Cash OR Between 30 and 60 Days Cash and one-year trend is positive. <i>Note: Schools in their first or second year of operation must have a minimum of 30 Days Cash.</i></p> <p><b>Does Note Meet Standard:</b> Days Cash is between 15-30 days OR Days Cash is between 30-60 days and one-year trend is negative.</p> <p><b>Falls Far Below Standard:</b> Fewer than 15 Days Cash.</p>	Result	Points Possible	Points Earned
		No. of Days Cash:		
			50	
			10	
		10	0	0.00
				0.00
Notes				
Measure 1c Enrollment Variance	<p><b>Enrollment Variance: Actual Enrollment divided by Enrollment Projection in Charter School Board-Approved Budget</b></p> <p><b>Meets Standard:</b> Enrollment Variance equals or exceeds 95 percent in the most recent year.</p> <p><b>Does Not Meet Standard:</b> Enrollment Variance is between 85-95 percent in the most recent year.</p> <p><b>Falls Far Below Standard:</b> Enrollment Variance is less than 85 percent in the most recent year.</p>	Result	Points Possible	Points Earned
		Variance is:		
		102.55%	50	50.00
			30	
			0	
				50.00
Notes				
Measure 1d Default	<p><b>Default</b></p> <p><b>Meets Standard:</b> School is not in default of loan covenant(s) and/or is not delinquent with debt service payments.</p> <p><b>Does Not Meet Standard:</b> Not applicable</p> <p><b>Falls Far Below Standard:</b> School is in default of loan covenant(s) and/or is delinquent with debt service payments.</p>	Result	Points Possible	Points Earned
		No default or delinquency noted in audit		
			50	50.00
			0	
				50.00
Notes				

INDICATOR 2: SUSTAINABILITY MEASURES		Result	Points Possible	Points Earned
Measure 2a Total Margin and Aggregated 3-Year Total Margin	<p><b>Total Margin: Net Income divided by Total Revenue AND Aggregated Total Margin: Total 3-Year Net Income divided by Total 3-Year Revenues</b></p> <p><b>Meets Standard:</b> Aggregated 3-year Total Margin is positive and the most recent year Total Margin is positive OR Aggregated 3-Year Total Margin is greater than -1.5 percent, the trend is positive for the last two years, and the most recent year Total Margin is positive. <i>Note: For schools in their first or second year of operation, the cumulative Total Margin must be positive.</i></p> <p><b>Does Not Meet Standard:</b> Aggregated 3-Year Total Margin is greater than -1.5 percent, but trend does not "Meet Standard"</p> <p><b>Falls Far Below Standard:</b> Aggregated 3-Year Total Margin is less than or equal to -1.5 percent OR The most recent year Total Margin is less than -10 percent.</p>	Aggregated 3-Year Totals:	50	
			10	
		-5.36%	0	0.00
Notes				0.00
Measure 2b Debt to Asset Ratio	<p><b>Debt to Asset Ratio: Total Liabilities divided by Total Assets</b></p> <p><b>Meets Standard:</b> Debt to Asset Ratio is less than 0.9</p> <p><b>Does Not Meet Standard:</b> Debt to Asset Ratio is between 0.9 and 1.0</p> <p><b>Falls Far Below Standard:</b> Debt to Asset Ratio is greater than 1.0</p>	Ratio is:	50	
			30	30.00
		1.0	30	30.00
			0	0.00
Notes				30.00
Measure 2c Cash Flow	<p><b>Cash Flow: Multi-Year Cash Flow = Year 3 Total Cash - Year 1 Total Cash AND One-Year Cash Flow = Year 2 Total Cash - Year 1 Total Cash</b></p> <p><b>Meets Standard (in one of two ways):</b> Multi-Year Cumulative Cash Flow is positive and Cash Flow is positive each year OR Multi-Year Cumulative Cash Flow is positive, Cash Flow is positive in one of two years, and Cash Flow in the most recent year is positive. <i>Note: Schools in their first or second year of operation must have positive cash flow.</i></p> <p><b>Does Not Meet Standard:</b> Multi-Year Cumulative Cash Flow is positive, but trend does not "Meet Standard"</p> <p><b>Falls Far Below Standard:</b> Multi-Year Cumulative Cash Flow is negative</p>	Multi-Year Cumulative is:	0	
			30	30.00
		\$4,150	30	30.00
			0	0.00
Notes				30.00
Measure 2d Debt Service Coverage Ratio	<p><b>Debt Service Coverage Ratio: (Net Income + Depreciation + Interest Expense)/(Annual Principal, Interest, and Lease Payments)</b></p> <p><b>Meets Standard:</b> Debt Service Coverage Ratio is equal to or exceeds 1.1</p> <p><b>Does Not Meet Standard:</b> Debt Service Coverage Ratio is less than 1.1</p> <p><b>Falls Far Below Standard:</b> Not Applicable</p>	Ratio is:	50	
			0	0.00
		-0.97	0	0.00
				0.00
Notes				0.00

**BCCLC FY16 Cash Flow Projections**

Prepared by PCSC Staff

5/20/2016

<b>Revenue</b>	<b>May</b>	<b>June</b>	<b>July</b>
Fund Balance Carry Forward (2015 Audit)	22,722.56		
SDE Funding	266,100.55		45,828.37
Other State Support			
Limited English Proficient (LEP)			
Remediation			
Safe & Drug Free			
State Lottery			
Technology			
IT Staffing	5,000.00		
Professional Development	26,965.00		
Technology Classroom	4,425.00		
Facility Funding	141,843.12		
Leadership Premiums	24,928.00		
Interest Earned	5.00	5.00	5.00
Contributions/Grants			
Other Local Revenue	4,684.04		
Loan Proceeds			
<b>Total Revenue</b>	<b>496,673.27</b>	<b>5.00</b>	<b>45,833.37</b>
<b>Expenses</b>			
Total Fixed Wages	100,518.06	100,518.06	103,916.74
Total Fixed Benefits	34,501.78	34,501.78	35,232.85
Total Variable Wages	13,428.94	10,758.00	1,483.00
Total Variable Benefits	2,616.68	2,616.68	567.68
Total Fixed Expenses	32,733.29	32,073.27	30,928.27
Total Variable Expenses	6,231.58	3,510.00	3,970.00
Outstanding April Checks	23,000.00		
Property Purchase Payment	25,000.00		
<b>Total Expenses</b>	<b>238,030.33</b>	<b>183,977.79</b>	<b>176,098.54</b>
<b>Balance (Net Income)</b>	258,642.94	(183,972.79)	(130,265.17)
		258,642.94	<u>74,670.15</u>
<b>Ending Fund Balance</b>		74,670.15	<b>(55,595.02)</b>

## Syringa Mountain School: Fiscal Status Summary

### BACKGROUND

Syringa Mountain School (SMS) is a public charter school authorized by the Public Charter School Commission (PCSC). Located in Hailey, SMS serves students in grades K-6 and recently completed its second year of operation.

In December 2013, prior to the school's opening, the PCSC approved a performance certificate amendment to increase SMS's enrollment cap from 210 to 270 students. Actual enrollment during the 2014-15 school year was 135 students. The most recent midterm enrollment reported to the SDE was 131 students.

### FINANCIAL ACCOUNTABILITY DESIGNATION

SMS received a "critical" accountability designation on the financial section of its most recent annual performance report. SMS failed to meet the standard on three of the four near-term financial measures, as well as two of the four sustainability measures.

### REVENUE AND EXPENDITURES

SMS received \$616,042 in general state funding for FY15. Expenses totaled \$1,006,815. Fundraising and school fees generated \$353,530 to assist with covering the shortfall. The school reported a year-end cash balance of \$2,193, with an overall net loss of \$51,368 for FY15.

SMS received \$696,275 in general funds for FY16. On March 31, 2016, the school reported \$668,332 in expenses. Updated financials submitted by SMS show total anticipated expenses of \$1,067,903 for FY16. Having benefitted from substantial fundraising, SMS estimates a net income of approximately \$4,600. Based on figures provided by SMS, PCSC staff has prepared the attached, estimated cash flow statement through August.

To bridge the shortfall, SMS has raised approximately \$329,000 through contributions, grants, and student fees:

- Close the Gap: \$ 57,541
- Morrison Foundation & Required Match \$ 20,000
- Harvest Dinner \$ 48,775
- Hoedown \$134,438
- Annual Giving Campaign-Board of Directors \$ 49,500
- Supply Fees \$ 19,172

SMS's financial position is extremely precarious. While fundraising efforts have met current cash flow needs, SMS has struggled with lack of funds periodically throughout its years in operation. Throughout early 2016, the board discussed concerns with cash flow

and the potential need for an operating loan or short term loan from a board member. Without ongoing, substantial funding from outside sources, this pattern is likely to continue for the foreseeable future. While SMS's fundraising success has been admirable, it is unlikely to be sustainable over the long term.

Additionally, SMS has not demonstrated the significant enrollment growth needed to achieve financial stability. In SMS board meeting minutes dated April 20, 2016, it is noted that enrollment for next year is projected at 150, including 109 returning from among the 131 currently in attendance. While the potential increase by 20 students would provide additional revenue, it remains inadequate to relieve the current tenuous financial situation.

**INDICATOR 1: NEAR-TERM MEASURES**

Measure 1a	Current Ratio: Current Assets divided by Current Liabilities	Result	Points Possible	Points Earned
Current Ratio	<p><b>Meets Standard:</b> Current Ratio is greater than or equal to 1.1 OR Current Ratio is between 1.0 and 1.1 and one-year trend is positive (current year ratio is higher than last year's). <i>Note: For schools in their first or second year of operation, the current ratio must be greater than or equal to 1.1.</i></p> <p><b>Does Not Meet Standard:</b> Current Ratio is between 0.9 and 1.0 or equals 1.0 OR Current Ratio is between 1.0 and 1.1 and one-year trend is negative.</p> <p><b>Falls Far Below Standard:</b> Current ratio is less than or equal to 0.9.</p>	Current Ratio is:	50	
			10	
		0.49	0	0.00
Notes				0.00

Measure 1b	Unrestricted Days Cash: Unrestricted Cash divided by (Total Expenses minus Depreciation Expense / 365)	Result	Points Possible	Points Earned
Unrestricted Days Cash	<p><b>Meets Standard:</b> 60 Days Cash OR Between 30 and 60 Days Cash and one-year trend is positive. <i>Note: Schools in their first or second year of operation must have a minimum of 30 Days Cash.</i></p> <p><b>Does Note Meet Standard:</b> Days Cash is between 15-30 days OR Days Cash is between 30-60 days and one-year trend is negative.</p> <p><b>Falls Far Below Standard:</b> Fewer than 15 Days Cash.</p>	No. of Days Cash:	50	
			10	
		1	0	0.00
Notes				0.00

Measure 1c	Enrollment Variance: Actual Enrollment divided by Enrollment Projection in Charter School Board-Approved Budget	Result	Points Possible	Points Earned
Enrollment Variance	<p><b>Meets Standard:</b> Enrollment Variance equals or exceeds 95 percent in the most recent year.</p> <p><b>Does Not Meet Standard:</b> Enrollment Variance is between 85-95 percent in the most recent year.</p> <p><b>Falls Far Below Standard:</b> Enrollment Variance is less than 85 percent in the most recent year.</p>	Variance is:	50	
		91.20%	30	30.00
			0	
Notes				30.00

Measure 1d	Default	Result	Points Possible	Points Earned
Default	<p><b>Meets Standard:</b> School is not in default of loan covenant(s) and/or is not delinquent with debt service payments.</p> <p><b>Does Not Meet Standard:</b> Not applicable</p> <p><b>Falls Far Below Standard:</b> School is in default of loan covenant(s) and/or is delinquent with debt service payments.</p>	No default or delinquency noted in audit	50	50.00
			0	
Notes				50.00

INDICATOR 2: SUSTAINABILITY MEASURES		
<p><b>Measure 2a</b> Total Margin and Aggregated 3-Year Total Margin</p> <p><b>Total Margin: Net Income divided by Total Revenue AND Aggregated Total Margin: Total 3-Year Net Income divided by Total 3-Year Revenues</b></p> <p><b>Meets Standard:</b> Aggregated 3-year Total Margin is positive and the most recent year Total Margin is positive OR Aggregated 3-Year Total Margin is greater than -1.5 percent, the trend is positive for the last two years, and the most recent year Total Margin is positive. <i>Note: For schools in their first or second year of operation, the cumulative Total Margin must be positive.</i></p> <p><b>Does Not Meet Standard:</b> Aggregated 3-Year Total Margin is greater than -1.5 percent, but trend does not "Meet Standard"</p> <p><b>Falls Far Below Standard:</b> Aggregated 3-Year Total Margin is less than or equal to -1.5 percent OR The most recent year Total Margin is less than -10 percent.</p>	<p><b>Result</b>      <b>Points Possible</b>      <b>Points Earned</b></p> <p>Aggregated 3-Year Totals:</p> <p>50</p> <p>10</p> <p><b>-1.71%</b>      <b>0</b>      <b>0.00</b></p> <hr/> <p><b>0.00</b></p>	<p><b>Notes</b></p> <p>Due to the Restatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension restatement that do not provide or require current financial resources have been removed from the Net Position calculation. This restatement had a material effect on the standard outcome, lowering the result from "meets standard" (4.29) to "falls far below standard".</p>
<p><b>Measure 2b</b> Debt to Asset Ratio</p> <p><b>Debt to Asset Ratio: Total Liabilities divided by Total Assets</b></p> <p><b>Meets Standard:</b> Debt to Asset Ratio is less than 0.9</p> <p><b>Does Not Meet Standard:</b> Debt to Asset Ratio is between 0.9 and 1.0</p> <p><b>Falls Far Below Standard:</b> Debt to Asset Ratio is greater than 1.0</p>	<p><b>Result</b>      <b>Points Possible</b>      <b>Points Earned</b></p> <p>Ratio is:</p> <p><b>0.09</b>      <b>50</b>      <b>50.00</b></p> <p>30</p> <p>0</p> <hr/> <p><b>50.00</b></p>	<p><b>Notes</b></p> <p>Due to the Restatement of Pension Liability, as required by GASB 68, Total Liabilities may be higher than expected. The restatement had no material effect on the standard outcome and was removed from the Total Liability calculation in the reported standard outcome.</p>
<p><b>Measure 2c</b> Cash Flow</p> <p><b>Cash Flow: Multi-Year Cash Flow = Year 3 Total Cash - Year 1 Total Cash AND One-Year Cash Flow = Year 2 Total Cash - Year 1 Total Cash</b></p> <p><b>Meets Standard (in one of two ways):</b> Multi-Year Cumulative Cash Flow is positive and Cash Flow is positive each year OR Multi-Year Cumulative Cash Flow is positive, Cash Flow is positive in one of two years, and Cash Flow in the most recent year is positive. <i>Note: Schools in their first or second year of operation must have positive cash flow.</i></p> <p><b>Does Not Meet Standard:</b> Multi-Year Cumulative Cash Flow is positive, but trend does not "Meet Standard"</p> <p><b>Falls Far Below Standard:</b> Multi-Year Cumulative Cash Flow is negative</p>	<p><b>Result</b>      <b>Points Possible</b>      <b>Points Earned</b></p> <p>Multi-Year Cumulative is:</p> <p><b>\$2,193</b>      <b>50</b>      <b>50.00</b></p> <p>30</p> <p>0</p> <hr/> <p><b>50.00</b></p>	<p><b>Notes</b></p>
<p><b>Measure 2d</b> Debt Service Coverage Ratio</p> <p><b>Debt Service Coverage Ratio: (Net Income + Depreciation + Interest Expense)/(Annual Principal, Interest, and Lease Payments)</b></p> <p><b>Meets Standard:</b> Debt Service Coverage Ratio is equal to or exceeds 1.1</p> <p><b>Does Not Meet Standard:</b> Debt Service Coverage Ratio is less than 1.1</p> <p><b>Falls Far Below Standard:</b> Not Applicable</p>	<p><b>Result</b>      <b>Points Possible</b>      <b>Points Earned</b></p> <p>Ratio is:</p> <p>50</p> <p><b>1.03</b>      <b>0</b>      <b>0.00</b></p> <hr/> <p><b>0.00</b></p>	<p><b>Notes</b></p> <p>Due to the Restatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension restatement that do not provide or require current financial resources have been removed from the Net Position calculation. This restatement had no material effect on the standard outcome.</p>

**SMS FY16 Cash Flow Projections**

Prepared by PCSC Staff

5/23/2016

<b>Revenue</b>	<b>July-March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>
Fund Balance Carry Forward (2015 Audit)	(35,368.00)				
SDE Funding	555,084.00		62,645.41		15,320.85
Other State Support			17,092.00		
Limited English Proficient (LEP)					
Idaho Reading Initiative	186.15				
Remediation			1,642.00		
Safe & Drug Free	1,236.00		2,035.00		
State Lottery	7,699.00				
Technology					
Facility Funding			37,088.72		
Leadership Premiums			8,596.00		
Medicaid	877.00	3,433.00			
Interest Earned					
Contributions/Grants	101,713.00	14,220.00	20,121.00		
Fundraising	58,335.00	19,356.00	109,592.00		
School Fees	37,346.00	2,953.00	1,784.00		
Other Local Revenue			5,000.00		
<b>Total Revenue</b>	<b>727,108.15</b>	<b>39,962.00</b>	<b>265,596.13</b>	<b>0.00</b>	<b>15,320.85</b>
<b>Expenses</b>					
Elementary Program	310,384.00	40,066.00	40,644.00	41,083.00	38,283.00
Exceptional Child Program	37,320.00	10,113.00	12,390.00	9,179.00	8,308.00
After School Program	18,966.00	2,669.00	3,095.00	2,546.00	2,546.00
District Administration	185,118.00	20,697.00	22,407.00	19,261.00	7,439.00
Building Care	113,490.00	13,458.00	12,570.00	12,529.00	3,116.00
Building Maintenance	3,051.00		117.00	826.00	
<b>Total Expenses</b>	<b>668,329.00</b>	<b>87,003.00</b>	<b>91,223.00</b>	<b>85,424.00</b>	<b>59,692.00</b>
<b>Balance (Net Income)</b>	58,779.15	(47,041.00)	174,373.13	(85,424.00)	(44,371.15)
			35,581.00	209,954.13	124,530.13
<b>Ending Fund Balance</b>		35,581.00	209,954.13	124,530.13	80,158.98



## **THE VILLAGE CHARTER SCHOOL: FISCAL STATUS SUMMARY**

### **Background**

The Village Charter School (TVCS) is a public charter school authorized by the Public Charter School Commission (PCSC). Located in two sites in Boise, TVCS serves grades K-8 and recently completed its fifth year of operation.

In June 2011, prior to the school's opening, the PCSC approved TVCS's request to increase its first year enrollment cap from 275 to 325 students. TVCS's first year enrollment was 234 students. TVCS's overall enrollment cap is 550. Current year (Year 5) midterm enrollment was 325 students. Historically, TVCS's annual enrollment growth has averaged 8%.

### **Financial Accountability Designation**

TVCS received a "remediation" accountability designation on the financial section of its most recent annual performance report. The school failed to meet the standard on two of the four near-term financial measures, and on three of the four sustainability measures.

### **Revenue and Expenditures**

TVCS received \$1,300,057 in general funds for FY15. Expenses totaled \$1,445,871. Fundraising and school fees generated \$54,250 to assist with covering the shortfall.

TVCS received \$1,499,610 in general funds from the SDE for FY16. As of March 31, 2016, TVCS reported \$1,303,661 in expenses. According to projections submitted by TVCS, the school estimates a FY16 net loss of \$167,000. PCSC staff cash flow projections for May-July, based on TVCS provided figures, are attached for review.

### **Additional Information**

During the 2014-15 school year, TVCS suffered several financial setbacks. The school entered into a short term lease for a second facility, which required tenant improvements to be paid by the school. Inaccurate renovation bids and cost overruns in excess of \$90,000 cut into TVCS's reserve fund.

Embezzlement by the prior business manager, overestimation of enrollment growth, and poor ISEE reporting practices compounded the school's financial distress. According to their 2015 audit, the school had instances of noncompliance related to payroll taxes and maintenance of time and effort related to state funding reimbursement, along with lapses in internal controls. Though TVCS has taken steps to remedy these shortcomings, their impact on the school's financial condition remains.

In late April 2016, TVCS requested SDE assistance in covering a \$30,000 cash flow shortfall. Early SDE disbursement of facility funds enabled the school to meet its April

payroll obligations. TVCS has applied for a \$100,000 operating line of credit with U.S. Bank. No approval or denial decision has yet been received.

TVCS's fundraising efforts have achieved limited success. As of March 31, 2016, \$4,209 had been raised through contributions. An anonymous donation of \$15,000 was received in April. It does not appear that fundraising will be a substantial funding source for the school.

The school's board anticipates enrollment of 373 students next year, an increase of 15% over current enrollment. Given the school's historical enrollment pattern, PCSC staff is concerned that the projected increase is unrealistic and optimistic budgeting will lead to increased financial strain.

TVCS has taken steps to tighten control of its finances. The Idaho Charter School Network has provided business manager services this past year. The school has cut back expenses and implemented new procedures in an effort to regain financial stability. However, without a substantial increase in funding, it will be difficult for the school to regain its financial footing.

INDICATOR 1: NEAR-TERM MEASURES			
<b>Measure 1a</b>	<b>Current Ratio: Current Assets divided by Current Liabilities</b>	<b>Result</b>	<b>Points Possible</b>
<b>Current Ratio</b>			<b>Points Earned</b>
	<p>Current Ratio is:</p> <p><b>Meets Standard:</b> Current Ratio is greater than or equal to 1.1 OR Current Ratio is between 1.0 and 1.1 and one-year trend is positive (current year ratio is higher than last year's). <i>Note: For schools in their first or second year of operation, the current ratio must be greater than or equal to 1.1.</i></p> <p><b>Does Not Meet Standard:</b> Current Ratio is between 0.9 and 1.0 or equals 1.0 OR Current Ratio is between 1.0 and 1.1 and one-year trend is negative.</p> <p><b>Falls Far Below Standard:</b> Current ratio is less than or equal to 0.9.</p>	1.66	50
			50.00
			10
			0
			<u>50.00</u>
<b>Notes</b>			
<b>Measure 1b</b>	<b>Unrestricted Days Cash: Unrestricted Cash divided by (Total Expenses minus Depreciation Expense / 365)</b>	<b>Result</b>	<b>Points Possible</b>
<b>Unrestricted Days Cash</b>			<b>Points Earned</b>
	<p><b>Meets Standard:</b> 60 Days Cash OR Between 30 and 60 Days Cash and one-year trend is positive. <i>Note: Schools in their first or second year of operation must have a minimum of 30 Days Cash.</i></p> <p><b>Does Note Meet Standard:</b> Days Cash is between 15-30 days OR Days Cash is between 30-60 days and one-year trend is negative.</p> <p><b>Falls Far Below Standard:</b> Fewer than 15 Days Cash.</p>	No. of Days Cash:	50
		34	10
			10.00
			0
			<u>10.00</u>
<b>Notes</b>	Unrestricted days cash declined from 76 days in FY14 to 34 days in FY15.		
<b>Measure 1c</b>	<b>Enrollment Variance: Actual Enrollment divided by Enrollment Projection in Charter School Board-Approved Budget</b>	<b>Result</b>	<b>Points Possible</b>
<b>Enrollment Variance</b>			<b>Points Earned</b>
	<p><b>Meets Standard:</b> Enrollment Variance equals or exceeds 95 percent in the most recent year.</p> <p><b>Does Not Meet Standard:</b> Enrollment Variance is between 85-95 percent in the most recent year.</p> <p><b>Falls Far Below Standard:</b> Enrollment Variance is less than 85 percent in the most recent year.</p>	Variance is:	50
		94.3%	30
			30.00
			0
			<u>30.00</u>
<b>Notes</b>			
<b>Measure 1d</b>	<b>Default</b>	<b>Result</b>	<b>Points Possible</b>
<b>Default</b>			<b>Points Earned</b>
	<p><b>Meets Standard:</b> School is not in default of loan covenant(s) and/or is not delinquent with debt service payments.</p> <p><b>Does Not Meet Standard:</b> Not applicable</p> <p><b>Falls Far Below Standard:</b> School is in default of loan covenant(s) and/or is delinquent with debt service payments.</p>	No default or delinquency noted in audit	50
			50.00
			0
			<u>50.00</u>
<b>Notes</b>			

INDICATOR 2: SUSTAINABILITY MEASURES		Result	Points Possible	Points Earned
Measure 2a Total Margin and Aggregated 3-Year Total Margin	<p><b>Total Margin: Net Income divided by Total Revenue AND Aggregated Total Margin: Total 3-Year Net Income divided by Total 3-Year Revenues</b></p> <p><b>Meets Standard:</b> Aggregated 3-year Total Margin is positive and the most recent year Total Margin is positive OR Aggregated 3-Year Total Margin is greater than -1.5 percent, the trend is positive for the last two years, and the most recent year Total Margin is positive. <i>Note: For schools in their first or second year of operation, the cumulative Total Margin must be positive.</i></p> <p><b>Does Not Meet Standard:</b> Aggregated 3-Year Total Margin is greater than -1.5 percent, but trend does not "Meet Standard"</p> <p><b>Falls Far Below Standard:</b> Aggregated 3-Year Total Margin is less than or equal to -1.5 percent OR The most recent year Total Margin is less than -10 percent.</p>	Aggregated 3-Year Totals:	50	
		-3.15%	0	0.00
Notes	Due to the Restatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension restatement that do not provide or require current financial resources have been removed from the Net Position calculation. This restatement had a material effect on the standard outcome, lowering the result from "meets standard" (0.43) to "falls far below standard".			0.00
Measure 2b Debt to Asset Ratio	<p><b>Debt to Asset Ratio: Total Liabilities divided by Total Assets</b></p> <p><b>Meets Standard:</b> Debt to Asset Ratio is less than 0.9</p> <p><b>Does Not Meet Standard:</b> Debt to Asset Ratio is between 0.9 and 1.0</p> <p><b>Falls Far Below Standard:</b> Debt to Asset Ratio is greater than 1.0</p>	Ratio is:	50	50.00
		0.6	30	
Notes	Due to the Restatement of Pension Liability, as required by GASB 68, Total Liabilities may be higher than expected. The restatement had a material effect on the standard outcome resulting in a "does not meet standard" (.92) rating. However, the pension liability was removed from the Total Liability calculation in the reported standard outcome.		0	50.00
Measure 2c Cash Flow	<p><b>Cash Flow: Multi-Year Cash Flow = Year 3 Total Cash - Year 1 Total Cash AND One-Year Cash Flow = Year 2 Total Cash - Year 1 Total Cash</b></p> <p><b>Meets Standard (in one of two ways):</b> Multi-Year Cumulative Cash Flow is positive and Cash Flow is positive each year OR Multi-Year Cumulative Cash Flow is positive, Cash Flow is positive in one of two years, and Cash Flow in the most recent year is positive. <i>Note: Schools in their first or second year of operation must have positive cash flow.</i></p> <p><b>Does Not Meet Standard:</b> Multi-Year Cumulative Cash Flow is positive, but trend does not "Meet Standard"</p> <p><b>Falls Far Below Standard:</b> Multi-Year Cumulative Cash Flow is negative</p>	Multi-Year Cumulative is:	50	
		\$ (122,733)	30	0.00
Notes				0.00
Measure 2d Debt Service Coverage Ratio	<p><b>Debt Service Coverage Ratio: (Net Income + Depreciation + Interest Expense)/(Annual Principal, Interest, and Lease Payments)</b></p> <p><b>Meets Standard:</b> Debt Service Coverage Ratio is equal to or exceeds 1.1</p> <p><b>Does Not Meet Standard:</b> Debt Service Coverage Ratio is less than 1.1</p> <p><b>Falls Far Below Standard:</b> Not Applicable</p>	Ratio is:	50	
		0.32	0	0.00
Notes	Due to the Restatement of Pension Liability, as required by GASB 68, Net Position may be higher than expected. Changes in Net Position due to pension restatement that do not provide or require current financial resources have been removed from the Net Position calculation. This restatement had a material effect on the standard outcome, lowering the result from "meets standard" (1.47) to "does not meet standard".			0.00

**TVCS FY16 Cash Flow Projections**

Prepared by PCSC Staff

5/20/2016

<b>Revenue</b>	<b>July-April</b>	<b>May</b>	<b>June</b>	<b>July*</b>
Fund Balance Carry Forward (2015 Audit)	125,804			
SDE Funding	1,191,188	134,434		32,878
Other State Support				
Limited English Proficient (LEP)				
Idaho Reading Initiative	439			
Remediation				
Safe & Drug Free				
State Lottery	18,474			
Technology	11,618			
Facility Funding	92,014			
Leadership Premiums		18,566		
Medicaid	78,155		30,000	
Title Funds			96,000	
Contributions/Grants	3,600	15,000		
Fundraising	609			
School Supply Contributions	9,846			
Other Local Revenue (Sales Tax)	4			
	<b>1,531,750</b>	<b>168,000</b>	<b>126,000</b>	<b>32,878</b>
<b>Total Revenue</b>				
<b>Expenses</b>				
Elementary Program	513,697	60,911	51,011	45,698
Secondary Program	128,882	14,033	14,033	13,122
Exceptional Child Program	187,233	13,722	3,250	2,974
Activity Program	3,225			
Board of Education Expense	21,112			
District Administration	24,680			
School Administration	158,180	15,714	16,217	11,763
Business Operations	10,972		575	575
Building Care/Maintenance	68,072	4,683	5,348	5,348
Building Maintenance (Facility Rental)	337,969	4,800	23,239	23,239
Ground Maintenance	145	1,500		
Security	2,444			
Technology	39,508			
Federal Programs	83,100	8,451	1,784	1,784
<b>Total Expenses</b>	<b>1,579,220</b>	<b>123,814</b>	<b>113,673</b>	<b>104,503</b>
<b>Balance (Net Income)</b>	<b>(47,470)</b>	44,187	12,327	<b>(71,625)</b>
		<b>(47,470)</b>	<b>(3,283)</b>	9,044
<b>Ending Fund Balance</b>		<b>(3,283)</b>	9,044	<b>(62,581)</b>

\*TVCS has requested an advance payment of 2016-17 funds, however that payment is not

released by the SDE until July 31, therefore it has not been included in the July cash flow projections.

**SUBJECT**

Alturas International Academy Pre-Opening Update

**APPLICABLE STATUTE, RULE, OR POLICY**

33-5206(6)

**BACKGROUND**

Alturas International Academy (AIA) is a new public charter school authorized by the Public Charter School Commission (PCSC). Approved in December 2015 for a fall 2016 opening, AIA will implement a mixed-age, International Baccalaureate educational model for Idaho Falls area students. The school will serve grades K-6 in its first year of operation and expand through grade 8 over the next three years.

**DISCUSSION**

AIA will provide an update on the school's pre-opening process.

On May 31, AIA submitted the following updated pre-opening information to PCSC staff:

- Enrollment and Waiting List Numbers
- Facility Update
- Staffing Progress
- Operational Preparedness, including an insurance update and school calendar

Two items raise potential concern:

1. Facility: AIA currently has a tentative agreement with the Boy Scouts of America for a one year lease, pending occupancy approval from the city. The school remains in the process of determining what renovations may be required, and at what cost, prior to opening in mid-August. Additional information is expected by the end of June, leaving only six weeks prior to the first day of school. A long-term facility plan includes moving into the O.E. Bell building, financed through Building Hope, in fall 2017 school year.
2. Staffing: Six of AIA's teaching positions remain open, including all four 4<sup>th</sup>-6<sup>th</sup> grade opportunities. The school is interviewing candidates and believes it has some strong applicants. However, it is possible that AIA will need to declare a hiring emergency, which would permit them to consider teachers who are not certified or need to fill positions outside their content areas.

**IMPACT**

Information item only.

June 9, 2016

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**STAFF COMMENTS AND RECOMMENDATIONS**

Staff makes no comments or recommendations.

**COMMISSION ACTION**

Any action would be at the discretion of the PCSC.



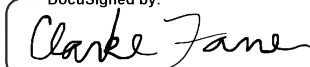
**Alturas International Academy Enrollment Data 2016-2017**

	Current Cap	Enrollment	Wait List	Refused/Withdrew		Proposed Cap	Waitlist/Under
<b>Kindergarten</b>	36	36	30	10		48	18
<b>First</b>	36	36	2	10		41	-3
<b>Second</b>	35	35	14	6		42	7
<b>Third</b>	36	36	15	2		42	9
<b>Fourth</b>	36	36	15	6		36	15
<b>Fifth</b>	36	31		6		36	-5
<b>Sixth</b>	36	32		4		36	-4
	<b>251</b>	242	76	44		<b>281</b>	

May 31, 2016

To whom it may concern:

We plan to lease our space out to Alturas International Academy beginning the 1<sup>st</sup> of July for \$10,000/mo at 3950 S Yellowstone hwy, Ste 200 in Idaho Falls. This is all pending city approval and we anticipate to have that within the next month or so.

DocuSigned by:  
  
23550CB0C108489...  
Clarke Farrer

5/31/2016

CEO Grand Teton Council, BSA

To whom it may concern,

Alturas International Academy is currently engaged in the hiring process. We have had the responsibility to recruit fourteen education professionals to the school this first year, one administrator, one business manager, one office manager, one kindergarten teacher, four classroom teachers for grades 1-3, four classroom teachers for grades 4-6, a special education teacher, and a Spanish language teacher. The status of each position is listed in the chart below:

<b>Position</b>	<b>Name</b>	<b>Status</b>
Administrator	Steven Andrew	Contract to be ratified on 6/2/2016
Business Manager	Marc Carignan	Terms of Contract Being Negotiated
Office Manager		(Offer Extended; will not be contracted position)
Kindergarten Teacher	Karen Andersen	Letter of Intent Signed; Request for Personnel Files Pending
Grades 1-3 Teacher	Michelle Ball	Contract to be ratified on 6/2/2016
Grades 1-3 Teacher	Mandie Hawkins	Contract to be ratified on 6/2/2016
Grades 1-3 Teacher	Lisa Russell	Request for Personnel Files Pending
Grades 1-3 Teacher		(Candidates Being Interviewed)
Grades 4-6 Teacher		(Offer Extended)
Grades 4-6 Teacher		(Offer Extended)
Grades 4-6 Teacher		(Candidates Being Interviewed)
Grades 4-6 Teacher		(Candidates Being Interviewed)
Special Education Teacher	Jacqueline Hedelius	Request for Personnel Files Pending
Spanish Teacher		(Candidates Being Interviewed)

There are strong candidates for each vacant teaching position. The school can likely be fully staffed by the end of week 6/6/2016.

May 31, 2016

To whom it may concern:

We have secured a location for our first year and the owner would love it if we were there longer. However, the Albertsons foundation has offered to give us assistance with the help of Building Hope out of Utah to buy the old O E Bell Building and renovate it back into a school. This was an old Jr High before it was renovated into office space about 15 yrs ago. Building Hope will buy it and renovate it. They will lease it to us for the first five years as we build enrollment. Once we can afford it, they will sell it back to us. They plan to have that building completed for our 2017-2018 School year. That will all finalize in Sept approximately and they will begin the remodel process at that time.

The Alturas team

**SUBJECT**

Alturas International Academy Proposed Charter Amendment

**APPLICABLE STATUTE, RULE, OR POLICY**

I.C. §33-5206(8)  
IDAPA 08.02.04.302

**BACKGROUND**

Alturas International Academy (AIA) is a public charter school authorized by the Public Charter School Commission (PCSC). Located in Idaho Falls, the school is scheduled to open in fall 2016 school year serving elementary students.

**DISCUSSION**

AIA has submitted a proposed charter amendment that would increase its first year enrollment cap from 250 to 281 students. Thereafter, the school's enrollment caps would increase annually through 2020-21. In AIA's fifth year of operation, the school's final enrollment cap would be 588 students, approximately 15% more than the currently approved cap.

AIA is seeking the expansion because of high demand for Kindergarten seats, as well as some unmet demand in second through fourth grade. In addition, higher enrollment would increase AIA's revenue. AIA currently has 242 students enrolled for the 2016-17 school year. The school's FY17 original petition budget was based upon enrollment of 250 students.

According to the budgets provided with this amendment proposal, expected enrollment is 241 students for the upcoming school year. Prior to the addition of federal funds, the budget shows a small deficit for the year. The "best-case scenario" budget, based on 281 students, shows minimal change in expenses, with the most significant factor being the addition of one classroom teacher. The increased revenue in this scenario would allow AIA to finish the year in a positive fiscal status.

In accordance with statute, PCSC staff has notified Idaho Falls School District #91 of AIA's proposed enrollment capacity increase. Idaho Falls School District did not provide written comment regarding the proposed amendment.

**IMPACT**

The proposed charter amendment is included with these materials; a corresponding amendment to the performance certificate will be completed in the event of approval.

If the PCSC approves the proposed amendment, AIA will immediately begin operating under the amended charter and performance certificate.

If the PCSC denies the amendment, AIA could appeal this decision to the State Board of Education, or could decide not to proceed any further.

**STAFF COMMENTS AND RECOMMENDATIONS**

The PCSC has adopted a general standard that schools with an accountability designation of Good Standing or Honor are eligible for consideration of expansion proposals. Because AIA will not open until fall 2016, no accountability designation is currently available.

Staff recommends that the PCSC consider whether AIA's proposed amendment should be approved in the absence of data indicating the success of the school.

Additionally, should the amendment be approved, AIA should be cautioned to budget and hire conservatively.

**COMMISSION ACTION**

A motion to approve the proposed charter amendment to increase enrollment caps, as submitted by Alturas International Academy.

OR

A motion to deny the proposed charter amendment to increase enrollment caps, as submitted by Alturas International Academy, on the following grounds: \_\_\_\_\_.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Carried Yes \_\_\_\_\_ No \_\_\_\_\_

## Tab 2 - Proposed Operations

### Anticipated Enrollment

~~Anticipated class size will not exceed 29 students per classroom.~~ Classes will be comprised of students of several different ages and in several different grades. Enrollment caps are listed through the 2020-2021 academic year.

Our The Academy enrollment table reads as follows:

**Column 1:** Years of operation.

**Column 2:** Total enrollment for the school for each academic school year.

**Column 3:** Total kindergarten enrollment ~~, including how many classes, and how many students.~~

**Column 4:** Total first through third grade enrollment with a breakdown by grade, including how many classes, and how many students for each grade.

**Column 5:** Total fourth and fifth through sixth grade enrollment with a breakdown by grade including how many classes, and how many students for each grade.

**Column 6:** Total sixth seventh grade and eighth grade enrollment. Combined with fourth and fifth grade classes during 2016-2017 academic year and with seventh and eighth grade classes all subsequent years.

**Column 7:** Total seventh and eighth grade enrollment with a breakdown by grade.

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Year	Total Enrollment	Kindergarten	1 <sup>st</sup> -3 <sup>rd</sup> Multi-grade Classroom	4 <sup>th</sup> -6 <sup>th</sup> Multi-grade Classroom	7 <sup>th</sup> -8 <sup>th</sup> Multi-grade Classroom
Year 1 2016/2017	250 Students	2 Classes 36 Students	4 Classes 106 Students	4 Classes 108 Students	0 Classes 0 Students
		36—K	36—1 <sup>st</sup> 35—2 <sup>nd</sup> 35—3 <sup>rd</sup>	36—4 <sup>th</sup> 36—5 <sup>th</sup> 36—6 <sup>th</sup>	0—7 <sup>th</sup> 0—8 <sup>th</sup>
Year 2 2017/2018	330 Students	2 Classes 42 Students	5 Classes 119 Students	5 Classes 119 Students	2 Classes 50 Students
		42—K	39—1 <sup>st</sup> 40—2 <sup>nd</sup> 40—3 <sup>rd</sup>	39—4 <sup>th</sup> 40—5 <sup>th</sup> 40—6 <sup>th</sup>	40—7 <sup>th</sup> 10—8 <sup>th</sup>
Year 3 2018/2019	403 Students	2 Classes 48 Students	5 Classes 125 Students	5 Classes 125 Students	4 Classes 105 Students
		48—K	43—1 <sup>st</sup> 41—2 <sup>nd</sup> 41—3 <sup>rd</sup>	41—4 <sup>th</sup> 42—5 <sup>th</sup> 42—6 <sup>th</sup>	50—7 <sup>th</sup> 55—8 <sup>th</sup>
Year 4 2019/2020	452 Students	3 Classes 60 Students	6 Classes 142 Students	5 Classes 135 Students	4 Classes 115 Students
		60—K	52—1 <sup>st</sup> 45—2 <sup>nd</sup> 45—3 <sup>rd</sup>	45—4 <sup>th</sup> 45—5 <sup>th</sup> 45—6 <sup>th</sup>	55—7 <sup>th</sup> 60—8 <sup>th</sup>
Year 5 2020/2021	509 Students	3 Classes 72 Students	7 Classes 168 Students	6 Classes 144 Students	5 Classes 125 Students
		72—K	63—1 <sup>st</sup> 55—2 <sup>nd</sup> 50—3 <sup>rd</sup>	48—4 <sup>th</sup> 48—5 <sup>th</sup> 48—6 <sup>th</sup>	60—7 <sup>th</sup> 65—8 <sup>th</sup>



<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>	<u>Column 5</u>	<u>Column 6</u>	<u>Column 7</u>
<u>Year</u>	<u>Total Enrollment</u>	<u>Kindergarten</u>	<u>1-3 multi-grade classroom</u>	<u>4-5 multi-grade classroom</u>	<u>6th grade</u>	<u>7-8 multi-grade classroom</u>
<u>2016-2017</u>	<u>281 Students</u>	<u>48 Students</u>	<u>125 Students</u>	<u>108 Students</u>		<u>0 Students</u>
		<u>48 - K</u>	<u>41 - 1st</u> <u>42 - 2nd</u> <u>42 - 3<sup>rd</sup></u>	<u>36 - 4th</u> <u>36 - 5th</u> <u>36 - 6th</u>		<u>0 - 7th</u> <u>0 - 8th</u>
<u>2017-2018</u>	<u>417 Students</u>	<u>48 Students</u>	<u>144 Students</u>	<u>100 Students</u>	<u>125 Students</u>	
		<u>48 - K</u>	<u>48 - 1st</u> <u>48 - 2nd</u> <u>48 - 3<sup>rd</sup></u>	<u>50 - 4th</u> <u>50 - 5th</u>	<u>50 - 6th</u> <u>50 - 7th</u> <u>25 - 8th</u>	
<u>2018-2019</u>	<u>466 Students</u>	<u>72 Students</u>	<u>144 Students</u>	<u>100 Students</u>	<u>150 Students</u>	
		<u>72 - K</u>	<u>48 - 1st</u> <u>48 - 2nd</u> <u>48 - 3<sup>rd</sup></u>	<u>50 - 4th</u> <u>50 - 5th</u>	<u>50 - 6th</u> <u>50 - 7th</u> <u>50 - 8th</u>	
<u>2019-2020</u>	<u>538 Students</u>	<u>72 Students</u>	<u>216 Students</u>	<u>100 Students</u>	<u>150 Students</u>	
		<u>72 - K</u>	<u>72 - 1st</u> <u>72 - 2nd</u> <u>72 - 3<sup>rd</sup></u>	<u>50 - 4th</u> <u>50 - 5th</u>	<u>50 - 6th</u> <u>50 - 7th</u> <u>50 - 8th</u>	
<u>2020-2021</u>	<u>588 Students</u>	<u>72 Students</u>	<u>216 Students</u>	<u>150 Students</u>	<u>150 Students</u>	
		<u>72 - K</u>	<u>72 - 1st</u> <u>72 - 2nd</u> <u>72 - 3rd</u>	<u>75 - 4th</u> <u>75 - 5th</u>	<u>50 - 6th</u> <u>50 - 7th</u> <u>50 - 8th</u>	

## Tab 7 – Admissions, Discipline, Student Policies

### Enrollment

~~Anticipated class size will not exceed 29 students per classroom.~~ Classes will be multi-age, multi-grade as defined in the academic program. Enrollment capacity is listed through the 2020-2021 academic year.

~~Annually, prior to the enrollment opportunity dates, the Board of Directors will evaluate and determine the number of spots per grade to best enhance the progression of the multi-age classrooms.~~

Our The Academy enrollment table reads as follows:

**Column 1:** Years of operation.

**Column 2:** Total enrollment for the school for each academic school year.

**Column 3:** Total kindergarten enrollment, ~~including how many classes, and how many students.~~

**Column 4:** Total first through third grade enrollment with a breakdown by grade, ~~including how many classes, and how many students for each grade.~~

**Column 5:** Total fourth and fifth through ~~sixth~~ grade enrollment with a breakdown by grade including ~~how many classes, and how many students for each grade.~~

**Column 6:** Total sixth seventh grade and ~~eighth~~ grade enrollment. Combined with fourth and fifth grade classes during 2016-2017 academic year and with seventh and eighth grade classes all subsequent years.

**Column 7:** Total seventh and eighth grade enrollment with a breakdown by grade.



Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Year	Total Enrollment	Kindergarten	1 <sup>st</sup> -3 <sup>rd</sup> Multi-grade Classroom	4 <sup>th</sup> -6 <sup>th</sup> Multi-grade Classroom	7 <sup>th</sup> -8 <sup>th</sup> Multi-grade Classroom
Year 1 2016/2017	250 Students	2 Classes 36 Students	4 Classes 106 Students	4 Classes 108 Students	0 Classes 0 Students
		36—K	36—1 <sup>st</sup> 35—2 <sup>nd</sup> 35—3 <sup>rd</sup>	36—4 <sup>th</sup> 36—5 <sup>th</sup> 36—6 <sup>th</sup>	0—7 <sup>th</sup> 0—8 <sup>th</sup>
Year 2 2017/2018	330 Students	2 Classes 42 Students	5 Classes 119 Students	5 Classes 119 Students	2 Classes 50 Students
		42—K	39—1 <sup>st</sup> 40—2 <sup>nd</sup> 40—3 <sup>rd</sup>	39—4 <sup>th</sup> 40—5 <sup>th</sup> 40—6 <sup>th</sup>	40—7 <sup>th</sup> 10—8 <sup>th</sup>
Year 3 2018/2019	403 Students	2 Classes 48 Students	5 Classes 125 Students	5 Classes 125 Students	4 Classes 105 Students
		48—K	43—1 <sup>st</sup> 41—2 <sup>nd</sup> 41—3 <sup>rd</sup>	41—4 <sup>th</sup> 42—5 <sup>th</sup> 42—6 <sup>th</sup>	50—7 <sup>th</sup> 55—8 <sup>th</sup>
Year 4 2019/2020	452 Students	3 Classes 60 Students	6 Classes 142 Students	5 Classes 135 Students	4 Classes 115 Students
		60—K	52—1 <sup>st</sup> 45—2 <sup>nd</sup> 45—3 <sup>rd</sup>	45—4 <sup>th</sup> 45—5 <sup>th</sup> 45—6 <sup>th</sup>	55—7 <sup>th</sup> 60—8 <sup>th</sup>
Year 5 2020/2021	509 Students	3 Classes 72 Students	7 Classes 168 Students	6 Classes 144 Students	5 Classes 125 Students
		72—K	63—1 <sup>st</sup> 55—2 <sup>nd</sup> 50—3 <sup>rd</sup>	48—4 <sup>th</sup> 48—5 <sup>th</sup> 48—6 <sup>th</sup>	60—7 <sup>th</sup> 65—8 <sup>th</sup>



<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>	<u>Column 5</u>	<u>Column 6</u>	<u>Column 7</u>
<u>Year</u>	<u>Total Enrollment</u>	<u>Kindergarten</u>	<u>1-3 multi-grade classroom</u>	<u>4-5 multi-grade classroom</u>	<u>6th grade</u>	<u>7-8 multi-grade classroom</u>
<u>2016-2017</u>	<u>281 Students</u>	<u>48 Students</u>	<u>125 Students</u>	<u>108 Students</u>		<u>0 Students</u>
		<u>48 - K</u>	<u>41 - 1st</u> <u>42 - 2nd</u> <u>42 - 3<sup>rd</sup></u>	<u>36 - 4th</u> <u>36 - 5th</u> <u>36 - 6th</u>		<u>0 - 7th</u> <u>0 - 8th</u>
<u>2017-2018</u>	<u>417 Students</u>	<u>48 Students</u>	<u>144 Students</u>	<u>100 Students</u>	<u>125 Students</u>	
		<u>48 - K</u>	<u>48 - 1st</u> <u>48 - 2nd</u> <u>48 - 3<sup>rd</sup></u>	<u>50 - 4th</u> <u>50 - 5th</u>	<u>50 - 6th</u> <u>50 - 7th</u> <u>25 - 8th</u>	
<u>2018-2019</u>	<u>466 Students</u>	<u>72 Students</u>	<u>144 Students</u>	<u>100 Students</u>	<u>150 Students</u>	
		<u>72 - K</u>	<u>48 - 1st</u> <u>48 - 2nd</u> <u>48 - 3<sup>rd</sup></u>	<u>50 - 4th</u> <u>50 - 5th</u>	<u>50 - 6th</u> <u>50 - 7th</u> <u>50 - 8th</u>	
<u>2019-2020</u>	<u>538 Students</u>	<u>72 Students</u>	<u>216 Students</u>	<u>100 Students</u>	<u>150 Students</u>	
		<u>72 - K</u>	<u>72 - 1st</u> <u>72 - 2nd</u> <u>72 - 3<sup>rd</sup></u>	<u>50 - 4th</u> <u>50 - 5th</u>	<u>50 - 6th</u> <u>50 - 7th</u> <u>50 - 8th</u>	
<u>2020-2021</u>	<u>588 Students</u>	<u>72 Students</u>	<u>216 Students</u>	<u>150 Students</u>	<u>150 Students</u>	
		<u>72 - K</u>	<u>72 - 1st</u> <u>72 - 2nd</u> <u>72 - 3<sup>rd</sup></u>	<u>75 - 4th</u> <u>75 - 5th</u>	<u>50 - 6th</u> <u>50 - 7th</u> <u>50 - 8th</u>	



Alturas International Academy  
Worst-case, Expected, and Best-case Budgets  
2016-2017

<b>TOTAL REVENUES</b>	\$ 1,240,741.53	\$ 1,406,608.29	\$ 1,614,724.28
<b>TOTAL EXPENSES</b>	\$ 1,240,289.50	\$ 1,364,106.75	\$ 1,459,098.00
<b>NET INCOME</b>	\$ 452.03	\$ 42,501.54	\$ 155,626.28

ALL GREEN FIELDS REQUIRE DATA ENTRY

ENROLLMENT PLAN - THIS DRIVES SUPPORT UNIT COMPUTATIONS AND THE SALARY & BENEFIT APPORTIONMENTS, AS WELL AS MOST OF THE

	Worst Y1	Mid Y1	Best Y1
K	34	41	48
1	29	35	41
2	30	36	42
3	30	36	42
4	26	31	36
5	26	31	36
6	26	31	36
	201	241	281
<b>Total Enrollment per teacher</b>	20	22	23

Starting Assumptions - this drives the Salary & Benefit Apportionment computations, as well as some of the special distributions. Enter the number of teachers and the pay rate you intend to pay.

**TEACHER ASSUMPTIONS:** if you just enter FTE, the salaries pull from the carrer lader table. You can replace the defaults with your own salaries in columns C,E,G,I,K

	Year 1 Projected Budget		Year 2 Projected Budget		Year 3 Projected Budget	
RP1	2.0	\$ 33,400.00	2.0	\$ 33,400.00	2.0	\$ 33,400.00
RP2			-	\$ -	-	\$ -
RP3	1.0	\$ 35,117.00	1.0	\$ 35,117.00	1.0	\$ 35,117.00
P1			-	\$ -	-	\$ -
P2			-	\$ -	-	\$ -
P3			-	\$ -	-	\$ -
P4	3.0	\$ 41,113.00	4.0	\$ 41,113.00	5.0	\$ 41,113.00
P5			-	\$ -	-	\$ -
P6			-	\$ -	-	\$ -
P7			-	\$ -	-	\$ -
P8	1.0	\$ 47,000.00	1.0	\$ 47,000.00	1.0	\$ 47,000.00
P9			-	\$ -	-	\$ -
P10	3.0	\$ 50,000.00	3.0	\$ 50,000.00	3.0	\$ 50,000.00

**How Many BA +24?**

**How Many Masters Degrees?**

**Will you pass on the funding bonus to the teacher (type Y)?**

**NEW:** Count to Instructional staff holding an Occupational Specialist certificate in the area for which they are teaching:

**Total Teacher Budget**

*Funding allocation by state*

2.0	\$ 800.00	2.0	\$ 800.00	2.0	\$ 800.00
2.0	\$ 1,400.00	2.0	\$ 1,400.00	2.0	\$ 1,400.00
Y	\$ -	Y	\$ -	Y	\$ -
1.0	\$ 3,000.00	2.0	\$ 3,000.00	3.0	\$ 3,000.00
10.0	\$ 426,656.00	11.0	\$ 467,769.00	12.0	\$ 508,882.00
	\$ 417,272.53		\$ 457,441.16		\$ 530,799.04

**Breakout for G/L Classification:**

Elementary (formula driven)

Secondary (enter data here - count and total comp.)

10.0	\$ 426,656.00	11.0	\$ 467,769.00	12.0	\$ 508,882.00
-	\$ -	-	\$ -	-	\$ -
10.0	\$ 426,656.00	11.0	\$ 467,769.00	12.0	\$ 508,882.00

Alturas International Academy  
Worst-case, Expected, and Best-case Budgets  
2016-2017

	FTE	Years of Exp		FTE	Years of Exp		FTE	Years of Exp
<b>Admin #1-Enter # of years of experience to the right:</b>		10		11		12		
<b>Enter FTE count in columns B,D,F,H,J in row corresponding to education level, enter actual compensation budget in columns C,E,G,I,K</b>								
Bachelor's Degree (BA)								
BA+12								
BA+24								
BA+36 OR Masters (MA)								
MA+12 OR BA+48	1	\$ 71,500.00		1	\$ 71,500.00		1	\$ 71,500.00
MA+24 OR BA+60								
MA+36 OR ES/DR								
<b>If more than one administrator, expande below to add more:</b>								
<b>Subtotal - Administration</b>	<b>1.0</b>	<b>71,500.0</b>		<b>1.0</b>	<b>71,500.0</b>		<b>1.0</b>	<b>71,500.0</b>
<i>Funding allocation by state</i>		<i>\$ 41,632.24</i>		<i>\$ 47,904.23</i>		<i>\$ 55,636.45</i>		
<b>Pupil Services - counselors, Audiologists, speech pathologists, psychologists, nurses, social workers</b>								
<b>PS #1-Enter # of years of experience to the right:</b>		1		2		3		
<b>Enter FTE count in columns B,D,F,H,J in row corresponding to education level, enter actual compensation budget in columns C,E,G,I,K</b>								
Bachelor's Degree (BA)								
BA+12								
BA+24	0.5	\$ 19,575.00		1	\$ 19,575.00		1	\$ 19,575.00
BA+36 OR Masters (MA)								
MA+12 OR BA+48								
MA+24 OR BA+60								
MA+36 OR ES/DR								
<b>If more than one Pupil Services staff, expande below to add more:</b>								
<b>Subtotal - Pupil Services</b>	<b>0.5</b>	<b>19,575.0</b>		<b>0.5</b>	<b>19,575.0</b>		<b>0.5</b>	<b>19,575.0</b>
<i>Funding allocation by state</i>		<i>\$ 26,299.89</i>		<i>\$ 35,394.57</i>		<i>\$ 41,070.64</i>		
<b>Noncertified - "Classified" Staff</b>								
Paraprofessionals- General								
Paraprofessionals- SPED	1.0	27,600.00		1.0	27,600.00		1.0	27,600.00
Admin / Front Office Staff	1.0	30,000.00		1.0	30,000.00		1.0	30,000.00
Business Manager	0.5	19,580.00		0.5	19,580.00		0.5	19,580.00
IB Coordinator	0.8	12,000.00		0.8	12,000.00		0.8	12,000.00
Janitorial/Nutrition								
<b>Total Noncertified</b>	<b>3.3</b>	<b>\$ 89,180.00</b>		<b>3.3</b>	<b>\$ 89,180.00</b>		<b>3.3</b>	<b>\$ 89,180.00</b>
<i>Funding allocation by state</i>		<i>\$ 74,434.55</i>		<i>\$ 82,551.89</i>		<i>\$ 95,876.60</i>		
<b>Total Salaries Budgeted</b>	<b>14.8</b>	<b>\$ 606,911.00</b>		<b>15.8</b>	<b>\$ 648,024.00</b>		<b>16.8</b>	<b>\$ 689,137.00</b>
<i>Check Figure</i>	<i>14.8</i>	<i>\$ 606,911.00</i>		<i>15.3</i>	<i>\$ 648,024.00</i>		<i>16.3</i>	<i>\$ 689,137.00</i>

Alturas International Academy  
Worst-case, Expected, and Best-case Budgets  
2016-2017

REVENUES			
SUPPORT UNIT COMPUTATION			
Enrollment:	201	241	281
Enter Expected ADA %:	95%	95%	95%
ADA:	191	229	267
Support Units:	<b>9.72</b>	<b>10.78</b>	<b>12.52</b>
Entitlement per support unit (actual 2016-	\$ 25,696.00	\$ 25,696.00	\$ 25,696.00
<b>Projected "Entitlement" Funding (\$25,696 for 2016-2017)</b>	<b>\$ 249,765.12</b>	<b>\$ 277,002.88</b>	<b>\$ 321,713.92</b>

STAFFING AND BENEFIT FUNDING COMPUTATION						
NOTE: FUNDING FORMULA IS BASED ON SUPPORT UNITS. MAXIMUM FUNDING ALLOWED/AVAILABLE FOR STAFF IS AS FOLLOWS:						
Administration	1.0	\$ 41,632.24	1.0	\$ 47,904.23	1.0	\$ 55,636.45
Instructional	10.0	\$ 417,272.53	11.0	\$ 457,441.16	12.0	\$ 530,799.04
Pupil Service	0.5	\$ 26,299.89	-	\$ 35,394.57	-	\$ 41,070.64
Noncertified	3.3	\$ 74,434.55	3.3	\$ 82,551.89	3.3	\$ 95,876.60
<b>Projected Salary Apportionment</b>	<b>14.8</b>	<b>\$ 559,639.20</b>	<b>15.3</b>	<b>\$ 623,291.85</b>	<b>16.3</b>	<b>\$ 723,382.72</b>
<i>The budget is different by this amount: (Ask Marc what this means)</i>		\$ (47,271.80)		\$ (24,732.15)		\$ 34,245.72
Total Benefits Budget:		\$ 179,431.00		\$ 198,554.00		\$ 211,151.00
<b>Projected Benefit Apportionment</b>		<b>\$ 106,163.56</b>		<b>\$ 118,238.46</b>		<b>\$ 130,729.29</b>
<i>Deficit to come out of general funds:</i>		\$ 73,267.44		\$ 80,315.54		\$ 80,421.71

TRANSPORTATION AND FOOD SERVICE REIMBURSEMENTS FROM STATE			
<b>Projected Transportation Reimbursement (calc as 65% of cost)</b>	<b>\$ 56,832.75</b>	<b>\$ 68,142.75</b>	<b>\$ 79,452.75</b>
<b>Projected Food Service Support/Revenue (calc as 85% of cost)</b>	<b>\$ 64,068.75</b>	<b>\$ 76,818.75</b>	<b>\$ 89,568.75</b>

SPECIAL DISTRIBUTION COMPUTATION SECTION (BASED ON ADA OR ENROLLMENT, SEE SDE GUIDANCE); future years not adjusted for inflation			
Charter School Facilities (2016-2017 = \$335 per enrolled)	\$ 67,335.00	\$ 80,735.00	\$ 94,135.00
Classroom Technology (2016-2017 = \$5K to \$20K + \$50 per mid-term ADA)	\$ 29,547.50	\$ 31,447.50	\$ 33,347.50
Instructional Management System (\$200 per support unit)	\$ 1,944.00	\$ 2,156.00	\$ 2,504.00
IT Staffing	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Gifted / Talented (\$3,000 + 28 per gifted)	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Leadership Premiums (\$850 + 161.25 per inst staff)	\$ 10,112.50	\$ 11,123.75	\$ 12,135.00
School Facilities Funding (Lottery) (\$64 per ADA)	\$ 12,220.80	\$ 14,652.80	\$ 17,084.80
Professional Development (\$15,000 + 610 per inst+pupil serv)	\$ 21,405.00	\$ 22,015.00	\$ 22,625.00
Safe & Drug Free (\$2000 + \$13 per ADA)	\$ 4,482.35	\$ 4,976.35	\$ 5,470.35
Strategic Planning (reimb up to \$4,000)	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Teacher Incentive Award - NBC	\$ -	\$ -	\$ -
<b>Total Special Distributions</b>	<b>\$ 159,047.15</b>	<b>\$ 188,888.60</b>	<b>\$ 206,651.85</b>

<b>TOTAL EXPECTED STATE REVENUES:</b>	<b>\$ 1,195,516.53</b>	<b>\$ 1,352,383.29</b>	<b>\$ 1,551,499.28</b>
<b>PER PUPIL FUNDING:</b>	<b>\$ 5,947.84</b>	<b>\$ 5,611.55</b>	<b>\$ 5,521.35</b>
<b>TITLE I FUNDS - assume (low) \$75 per enrolled student</b>	<b>\$ 15,075.00</b>	<b>\$ 18,075.00</b>	<b>\$ 21,075.00</b>
<b>TITLE II FUNDS - assume (low) \$50 per enrolled student</b>	<b>\$ 10,050.00</b>	<b>\$ 12,050.00</b>	<b>\$ 14,050.00</b>
<b>IDEA PART B FUNDS - assume (low) \$100 per enrolled student</b>	<b>\$ 20,100.00</b>	<b>\$ 24,100.00</b>	<b>\$ 28,100.00</b>
<b>TOTAL FEDERAL FUNDS</b>	<b>\$ 45,225.00</b>	<b>\$ 54,225.00</b>	<b>\$ 63,225.00</b>
<b>TOTAL EXPECTED REVENUES:</b>	<b>\$ 1,240,741.53</b>	<b>\$ 1,406,608.29</b>	<b>\$ 1,614,724.28</b>
<b>PER PUPIL FUNDING:</b>	<b>\$ 6,172.84</b>	<b>\$ 5,836.55</b>	<b>\$ 5,746.35</b>
<b>PER PUPIL FACILITIES FUNDING:</b>	6% <b>\$ 395.80</b>	7% <b>\$ 395.80</b>	7% <b>\$ 395.80</b>
<b>TOTAL BUDGETED EXPENDITURES:</b>	<b>\$ 1,240,289.50</b>	<b>\$ 1,364,106.75</b>	<b>\$ 1,459,098.00</b>
<b>EXPENDITURES PER STUDENT:</b>	<b>\$ 6,170.59</b>	<b>\$ 5,660.19</b>	<b>\$ 5,192.52</b>
<b>NET INCOME:</b>	<b>\$ 452.03</b>	<b>\$ 42,501.54</b>	<b>\$ 155,626.28</b>

Alturas International Academy  
Worst-case, Expected, and Best-case Budgets  
2016-2017

<b>EXPENDITURES</b>						
<b>CERTIFIED STAFF</b>	<b>Year 1 Projected Budget</b>		<b>Year 2 Projected Budget</b>		<b>Year 3 Projected Budget</b>	
	<b>FTE</b>	<b>Amount</b>	<b>FTE</b>	<b>Amount</b>	<b>FTE</b>	<b>Amount</b>
<b>Classroom Teachers</b>						
Teachers	10.0	426,656.00	11.0	467,769.00	12.0	508,882.00
Classroom Teacher Subtotals	10.0	426,656.00	11.0	467,769.00	12.0	508,882.00
<b>Special Education</b>						
SPED Director / Coordinator (included in teachers above)						
Special Education Subtotals	0.0	-	0.0	-	0.0	-
<b>Other Certified Staff</b>						
Administrator	1.0	71500.0	1.0	71500.0	1.0	71500.0
Pupil Services Staff	0.5	19575.0	0.5	19575.0	0.5	19575.0
Other Certified Staff Subtotals	1.5	91,075.00	1.5	91,075.00	1.5	91,075.00
<b>CERTIFIED STAFF TOTALS</b>	<b>11.5</b>	<b>\$517,731.00</b>	<b>12.5</b>	<b>\$558,844.00</b>	<b>13.5</b>	<b>\$599,957.00</b>

<b>CLASSIFIED STAFF</b>	<b>Year 1 Projected Budget</b>		<b>Year 2 Projected Budget</b>		<b>Year 3 Projected Budget</b>	
	<b>FTE</b>	<b>Amount</b>	<b>FTE</b>	<b>Amount</b>	<b>FTE</b>	<b>Amount</b>
<b>Position</b>						
Paraprofessionals- General	0.0	-	0.0	-	0.0	-
Paraprofessionals- SPED	0.5	13,800.00	1.0	27,600.00	1.0	27,600.00
Admin / Front Office Staff	0.8	22,500.00	1.0	30,000.00	1.0	30,000.00
Business Manager	0.5	19,580.00	0.5	19,580.00	0.5	19,580.00
IB Coordinator	0.8	12,000.00	0.8	12,000.00	0.8	12,000.00
Janitorial/Nutrition	0.0	-	0.0	-	0.0	-
<b>CLASSIFIED STAFF TOTALS</b>	<b>2.5</b>	<b>\$67,880.00</b>	<b>3.3</b>	<b>\$89,180.00</b>	<b>3.3</b>	<b>\$89,180.00</b>

<b>BENEFITS</b>	<b>Year 1 Projected Budget</b>		<b>Year 2 Projected Budget</b>		<b>Year 3 Projected Budget</b>	
	<b>Rate</b>	<b>Amount</b>	<b>Rate</b>	<b>Amount</b>	<b>Rate</b>	<b>Amount</b>
<b>Type</b>						
PERSI	11.32%	66,291.00	11.32%	73,356.00	11.32%	78,010.00
Workers comp	0.07%	410.00	0.07%	454.00	0.07%	482.00
FICA/medicare	7.65%	44,799.00	7.65%	49,574.00	7.65%	52,719.00
Group insurance	10.40%	60,904.00	10.40%	67,394.00	10.40%	71,670.00
Paid time off [clarify in assumptions] (PERSI - Retirement Sick Leave)	1.20%	7,027.00	1.20%	7,776.00	1.20%	8,270.00
<b>BENEFIT TOTALS</b>		<b>\$179,431.00</b>		<b>\$198,554.00</b>		<b>\$211,151.00</b>



Alturas International Academy  
Worst-case, Expected, and Best-case Budgets  
2016-2017

<b>CERTIFIED &amp; CLASSIFIED STAFF TOTALS</b>		<b>\$585,611.00</b>	<b>\$648,024.00</b>	<b>\$689,137.00</b>
<b>TOTAL STAFF &amp; BENEFITS TOTALS</b>		<b>\$765,042.00</b>	<b>\$846,578.00</b>	<b>\$900,288.00</b>
<b>Overall Educational Program &amp; Programs Costs</b>	<b>Special</b>	<b>Year 1 Projected Budget</b>	<b>Year 2 Projected Budget</b>	<b>Year 3 Projected Budget</b>
Professional Development		21,405.00	22,015.00	22,625.00
SPED Contract Services		4,170.00	5,000.00	5,830.00
Accounting services - ICSN		19,500.00	19,500.00	19,500.00
Teacher Awards (leadership premiums)		10,112.50	11,123.75	12,135.00
<b>Overall Educ Pgm &amp; Special Pgms Subtotals</b>		55,187.50	57,638.75	60,090.00
<b>Elementary Program</b>		<b>YR1 Projected Budget</b>	<b>YR 2 Projected Budget</b>	<b>YR 3 Projected Budget</b>
<b>Elementary Supplies Total (details below)</b>				
Curriculum / text books		1,206.00	1,446.00	1,686.00
Other supplies [clarify in assumptions]		4,170.00	5,000.00	5,830.00
Elementary Contract Services [clarify in assumptions]				
<b>Elementary Pgm Subtotals</b>		5,376.00	6,446.00	7,516.00
<b>Secondary Program</b>		<b>YR1 Projected Budget</b>	<b>YR 2 Projected Budget</b>	<b>YR 3 Projected Budget</b>
<b>Secondary Supplies Total (details below)</b>		-	-	-
Curriculum / text books		-	-	-
Other supplies [clarify in assumptions]		-	-	-
Secondary Contract Services [clarify in assumptions]		-	-	-
<b>Secondary Pgm Subtotals</b>		-	-	-
<b>EDUCATIONAL PROGRAM TOTALS</b>		<b>\$60,563.50</b>	<b>\$64,084.75</b>	<b>\$67,606.00</b>
<b>Technology (required)</b>		<b>Year 1 Projected Budget</b>	<b>Year 2 Projected Budget</b>	<b>Year 3 Projected Budget</b>
<b>Line Item / Account</b>				
<b>Contract Services Total (details below)</b>				
Other Contrac Services [clarify in assumptions]		14,100.00	16,900.00	19,700.00
Technology fees & licenses		6,000.00	6,000.00	6,000.00
<b>TECHNOLOGY TOTALS</b>		<b>\$20,100.00</b>	<b>\$22,900.00</b>	<b>\$25,700.00</b>
<b>Non-Facilities Capital Outlay (required)</b>		<b>Year 1 Projected Budget</b>	<b>Year 2 Projected Budget</b>	<b>Year 3 Projected Budget</b>
<b>Line Item / Account</b>				
<b>Educational Pgm Cap. Outlay Total(details below)</b>				
IB accreditation		12,110.00	12,110.00	12,110.00
Furniture [clarify types in assumptions]		2,500.00	2,500.00	2,500.00
Other Outlay [clarify types in assumptions]		1,200.00	1,200.00	1,200.00
<b>Technology Capital Outlay Total (details below)</b>				
Computers for staff use		600.00	600.00	600.00
Other Technology [clarify in assumptions]		2,500.00	2,500.00	2,500.00
Other Capital Outlay [clarify in assumptions]				
<b>CAPITAL OUTLAY TOTALS</b>		<b>\$18,910.00</b>	<b>\$18,910.00</b>	<b>\$18,910.00</b>
<b>Board of Directors (required)</b>		<b>Year 1 Projected Budget</b>	<b>Year 2 Projected Budget</b>	<b>Year 3 Projected Budget</b>
<b>Line Item / Account</b>				
Board Training		4,000.00	4,000.00	4,000.00
Legal		5,000.00	5,000.00	5,000.00

Alturas International Academy  
Worst-case, Expected, and Best-case Budgets  
2016-2017

Audit	5,500.00	5,500.00	5,500.00
<b>BOARD OF DIRECTORS TOTALS</b>	<b>\$14,500.00</b>	<b>\$14,500.00</b>	<b>\$14,500.00</b>
<b>Facilities Details</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
<b>Line Item / Account</b>	<b>Projected Budget</b>	<b>Projected Budget</b>	<b>Projected Budget</b>
Construction / Remodeling (if applicable)			
Rent Payments	120,000.00	120,000.00	120,000.00
Grounds Maintenance			
Other General Maintenance	2,500.00	2,500.00	2,500.00
Janitorial	12,000.00	12,000.00	12,000.00
Utilities Total (details below)			
Gas	4,000.00	4,000.00	4,000.00
Electric	16,000.00	16,000.00	16,000.00
Water, Sewer, Trash	6,000.00	6,000.00	6,000.00
Internet / Phone	6,300.00	6,300.00	6,300.00
Liability and Property Insurance	9,000.00	9,000.00	9,000.00
Property Tax for non-exempt portion			
<b>FACILITIES TOTALS</b>	<b>\$175,800.00</b>	<b>\$175,800.00</b>	<b>\$175,800.00</b>
per square foot	7.03	7.03	7.03
<b>Transportation</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
<b>Line Item / Account</b>	<b>Projected Budget</b>	<b>Projected Budget</b>	<b>Projected Budget</b>
Contract Services [specify in assumption]	87,435.00	104,835.00	122,235.00
Special transportation (SPED, field trips, etc.)			
<b>TRANSPORTATION TOTALS</b>	<b>\$87,435.00</b>	<b>\$104,835.00</b>	<b>\$122,235.00</b>
<b>Nutrition</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
<b>Line Item / Account</b>	<b>Projected Budget</b>	<b>Projected Budget</b>	<b>Projected Budget</b>
Nutrition Services	75,375.00	90,375.00	105,375.00
<b>NUTRITION TOTAL</b>	<b>\$75,375.00</b>	<b>\$90,375.00</b>	<b>\$105,375.00</b>
<b>Other Expenses (optional)</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
<b>Line Item / Account</b>	<b>Projected Budget</b>	<b>Projected Budget</b>	<b>Projected Budget</b>
Advertising	5,000.00	5,000.00	5,000.00
Testing and Assessment	12,864.00	15,424.00	17,984.00
Travel for Board training/IB staff training	3,000.00	4,000.00	4,000.00
postage	1,200.00	1,200.00	1,200.00
Miscellaneous	500.00	500.00	500.00
<b>OTHER TOTALS</b>	<b>\$22,564.00</b>	<b>\$26,124.00</b>	<b>\$28,684.00</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$1,240,289.50</b>	<b>\$1,364,106.75</b>	<b>\$1,459,098.00</b>

June 9, 2016

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**SUBJECT**

PCSC Education: Charter Renewal Hearing Process

**APPLICABLE STATUTE, RULE, OR POLICY**

I.C. §33-5209B

**BACKGROUND**

Idaho statute requires charter school authorizers to periodically evaluate the schools in their portfolio for purposes of renewal or non-renewal. In March 2017, the PCSC will make renewal or non-renewal decisions regarding eleven schools. Prior to making renewal decisions, the PCSC will hold public hearings in accordance with statutory requirements.

**DISCUSSION**

PCSC counsel will provide information regarding the charter renewal hearing process.

**IMPACT**

Information item only.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has no comments or recommendations.

**COMMISSION ACTION**

Any action would be at the discretion of the PCSC.

**SUBJECT**

Public Charter School Commission Officer Elections

**APPLICABLE STATUTE, RULE, OR POLICY**

I.C. § 33-5213(6)

**BACKGROUND**

Regular Public Charter School Commission (PCSC) officer elections were last held on June 17, 2014. Alan Reed was elected Chairman and Gayle O'Donahue was elected Vice-chair. Both have served in these positions since that time.

**DISCUSSION**

In accordance with Idaho Code § 33-5213(5), the PCSC will elect a Chairman and Vice-Chairman to serve for a two-year term ending in May 2016.

**IMPACT**

Information item only.

**STAFF COMMENTS AND RECOMMENDATIONS**

Staff has no comments or recommendations.

**COMMISSION ACTION**

Multiple nominations may be made. No second is required to make a nomination. Separate votes will be taken for each nomination, in the order the nominations were made, until a nominee is successful. All Commissioners may vote with regard to all nominees.